

Grading of Driveways Policy

C-4A.006

Section: 4.0 Infrastructure Services
- A. Roads

Authority: Council

**Administering
Department:** Infrastructure Services

Statement

The Municipal District of Bonnyville (M.D.) will provide grading of private driveways for a fee as established by Council from time to time.

Purpose

The purpose of this policy is to establish guidelines for Administration to provide grading services of private driveways within the municipality.

Definitions

For the purposes of this policy:

- (1) "Council" means the duly elected Council of the M.D.;
- (2) "Driveway" means the private road from the approach to a private residence.

Policy

- (1) M.D. ratepayers may purchase flags for the grading of their private driveway.
- (2) The fee for the flag shall be set by Council from time to time and shall be based on up to fifteen (15) minutes of grader time. Up to two (2) flags may be purchased for combined use. Any grading requiring more than this allotted time will be charged out in the accordance with the M.D. Master Rates Bylaw.
- (3) At the time of purchase, the M.D. ratepayer must sign an agreement which shall indicate the rate established by Council.
- (4) When grading is required, the M.D. ratepayer shall place the flag at the entrance of his/her driveway and contact the Infrastructure Services Department to inform them that they require grading services.
- (5) The M.D. shall grade all private driveways bearing flags once the necessary resources are available to do so. Flags will be collected by the M.D. personnel or the contractor at the time of grading.
- (6) Flags for grading shall be available at various locations throughout the M.D.
- (7) The fees for grading shall be waived for the following:
 - (a) Churches
 - (b) Cemeteries
 - (c) Community Halls
 - (d) Lakeland Agricultural Research Association (LARA)

- (e) Local non-profit groups
 - (f) Other organizations as approved by Council.
- (8) Driveways to be graded shall be clearly marked and free of all obstructions or hazards for the grader.
- (9) The municipality shall have the right to refuse to grade any driveway that, in the opinion of the General Manager of Infrastructure Services or their designate, may be too difficult to grade or hazardous to the operator, M.D. equipment, or the residential property.

Policy Review

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Previous Policy Number: (prior to July 24, 2019)	30.32.07
Related Documentation: (plans, bylaws, policies, procedures, etc.)	