

Snowplowing of Driveways Policy

4A.005

Section: 4.0 Infrastructure Services
- A. Roads

Authority: General Manager of Infrastructure Services

Statement

The Municipal District of Bonnyville (M.D.) offers driveway snowplowing services after substantial snowfall events for its residents.

Purpose

To set standards and direction for municipal snowplowing services of private residential driveways.

Definitions

For the purposes of this policy:

- (1) "Council" means the duly elected Council of the Municipal District of Bonnyville.
- (2) "Driveway" means the private road from the approach to a private residence.
- (3) "Driveway snowplowing service" means the clearing of snow in a driveway with one (1) pass in and one (1) pass out by the snowplow vehicle.
- (4) "Substantial snowfall event" means a snowfall event of at least two (2) inches, taking into consideration drifting issues and frozen ground conditions.

Policy

- (1) Snowplow Service – Regular Residents
 - (a) Residents may purchase flags for the snowplowing of their driveway. The fee for the flag shall be set by Council from time to time and shall be based on up to 15 minutes of grader time. At the time of purchase, the landowner must complete a Snowplowing/Grading Agreement which shall indicate the rate established by Council.
 - (b) When snowplowing is required, the resident shall place the flag at the entrance of his/her driveway.
 - (c) All residents requesting driveway snowplowing services are required to contact the Infrastructure Services Department notifying them of their flag placement.
 - (d) The municipality shall snowplow all private driveways bearing flags. Flags will be collected by municipality personnel or the contractor at the time of snowplowing.
 - (e) Flags for snowplowing shall be available at various locations throughout the M.D.
- (2) Snowplow Service – Certain Community Organizations
 - (a) Flag purchase fees shall be waived for the following community organizations:
 - (i) Churches
 - (ii) Cemeteries

Date Adopted: May 25, 1995

Resolution No: 95.349

Date Reviewed₍₀₁₎: April 27, 2016

Resolution No: 16.146

Date Amended₍₀₄₎: September 25, 2019

Resolution No: 19.560

- (iii) Community halls
 - (iv) Bonnyville Municipal Seed Cleaning Plant
 - (v) Lakeland Agricultural Research Association
 - (vi) Local non-profit groups
- (3) Snowplow Service – Hardship Program
- (a) The M.D. shall provide driveway snowplowing services at no charge for residents over the age of 65 and for physically disabled residents.
 - (b) In order to confirm their hardship program eligibility, a resident shall complete an application form on an annual basis and provide the following:
 - (i) If a senior citizen, a copy of provincial or federal government identification confirming their age;
 - (ii) If physically disabled, a note or certificate from their physician confirming their physical disability.
 - (c) The registered landowner must complete a Snowplowing/Grading agreement in order to address liability issues prior to snow removal.
 - (d) The resident must contact the Infrastructure Services Department to schedule each snowplowing service request.
 - (e) The Life Hardship snowplowing service is in effect from October 1st of the Life Hardship application year to April 30th of the following year.
 - (f) Hardship Program snowplowing services:
 - (i) Require a substantial snowfall event to have occurred.
 - (ii) Are for residential driveways only. It does not include farmyards or fields; pathways to homes or garages; nor commercial or industrial sites.
 - (g) When a judgment is required to determine if a substantial snowfall event has occurred, the determination shall be made by the General Manager of Infrastructure Services.
- (4) Conditions of Service
- (a) It is the responsibility of the resident or landowner to clearly mark the driveway route and confirm it is free of all obstructions or hazards to ensure that the snowplowing vehicle is not in danger of being damaged or of doing damage to property obscured by the snow.
 - (b) Driveway snowplowing services will only occur after main roads and school bus routes are cleared.
 - (c) The Snowplowing/Grading Agreement must be executed by the registered landowner – whether he/she is the resident or not – prior to service provision.
 - (d) The General Manager of Infrastructure Services or designate shall decide the most appropriate vehicles and tools required to complete the snow clearing service.
 - (e) The municipality shall have the right to refuse to snowplow any driveway that, in the opinion of the grader operator, will be hazardous or difficult to snowplow.

Date Adopted: May 25, 1995

Resolution No: 95.349

Date Reviewed₍₀₁₎: April 27, 2016

Resolution No: 16.146

Date Amended₍₀₄₎: September 25, 2019

Resolution No: 19.560

Policy Review

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Related Documentation:	Attachment A: Hardship Program Application Form
(plans, bylaws, policies, procedures, etc.)	Snowplowing of Driveways Program Description
	Snowplowing/Grading Agreement

Date Adopted: May 25, 1995

Resolution No: 95.349

Date Reviewed₍₀₁₎: April 27, 2016

Resolution No: 16.146

Date Amended₍₀₄₎: September 25, 2019

Resolution No: 19.560

Hardship Snowplowing Application

Adopted by Council – September 25, 2019 Resolution No. 19.560

Purpose

In accordance with the *Snowplowing of Driveways Policy (Policy # 4A.005)*, residents of the Municipal District of Bonnyville (M.D.) who are over the age of 65 OR who are physically disabled may receive driveway snowplowing services free of charge.

Application Information and Declaration

I _____ do hereby declare that:

- I am a Senior Citizen* (65 years of age or older)
- I currently have a physical disability*

* Proof of senior citizen status (government issued photo identification) or disability (a physician note or certificate) must be presented with this application for verification purposes only.

I understand that I am required to call the Infrastructure Services Department to schedule each driveway snowplowing service request.

I understand that driveway snowplowing services will only be for primary M.D. residents.

I understand that the M.D. will only clear a path from the municipal road to the main residence with one (1) pass into the property and one (1) pass out. Any additional plowing will require the purchase of one (1) or more snowplow flags.

I understand that snowplowing of driveways will only be scheduled once all municipal roadways have been cleared.

I understand that this declaration is valid until April 30, _____.

Legal Land Location: _____

Rural Address: _____

Phone Number: _____

Roll Number: _____

Signature

Date

The collection of personal information on this document is governed by the Freedom of Information and Protection of Privacy (FOIP) Act as well as other provincial enactments. The Municipal District of Bonnyville has legal authority to collect information to assist in the operations of municipal programs and services. Should you have any questions or concerns regarding the content of this document, please feel free to contact our *FOIP Coordinator at the M.D. of Bonnyville, 4905 – 50 Avenue Bonnyville, AB T9N 2J7 P: 780-826-3171 F: 780-826-4524.*