

Snowplowing of Driveways Policy

4A.005

Section: 4.0 Infrastructure Services
- A. Roads

Authority: Council

Administering Department: Infrastructure Services

Statement

The Municipal District of Bonnyville (M.D.) wishes to provide driveway snowplowing services after substantial snowfall events for its residents.

Purpose

The purpose of this policy is to establish guidelines and standards for municipal snowplowing services of private residential driveways in the M.D.

Definitions

For the purposes of this policy:

- (1) “Council” means the duly elected Council of the M.D.;
- (2) “Driveway” means the private road from the approach to a private residence;
- (3) “Driveway snowplowing service” means the clearing of snow in a driveway with one (1) pass in and one (1) pass out by the snowplow vehicle;
- (4) “Substantial snowfall event” means a snowfall event of at least two (2) inches, taking into consideration drifting issues and frozen ground conditions.

Policy

- (1) Snowplow Service – Residents
 - (a) Residents may purchase flags for the snowplowing of their driveway. The fee for the flag shall be set by Council through the M.D. Master Rates Bylaw and shall be based on up to 15 minutes of grader time. At the time of purchase, the landowner must complete a Snowplowing/Grading Agreement.
 - (b) When snowplowing is required, the resident will place the flag at the entrance of his/her driveway.
 - (c) All residents requesting driveway snowplowing services are required to contact the Infrastructure Services Department notifying them of their flag placement.
 - (d) The municipality shall snowplow all private driveways bearing flags. Flags will be collected by M.D. personnel or the contractor at the time of snowplowing.
 - (e) Flags for snowplowing shall be available at various locations throughout the M.D.
- (2) Snowplow Service – Community Organizations
 - (a) Flag purchase fees shall be waived for the following community organizations:

Date Adopted: May 25, 1995

Resolution No: 95.349

Date Reviewed₍₀₁₎: April 27, 2016

Resolution No: 16.146

Date Amended₍₀₅₎: February 9, 2022

Resolution No: 22.071

- (i) Churches;
 - (ii) Cemeteries;
 - (iii) Community halls;
 - (iv) Bonnyville Municipal Seed Cleaning Plant;
 - (v) Lakeland Agricultural Research Association; and
 - (vi) Local non-profit groups
- (3) Snowplow Service – Hardship Program
- (a) The M.D. shall provide driveway snowplowing services at no charge for residents over the age of 65 and for physically disabled residents.
 - (b) In order to confirm their hardship program eligibility, a resident shall complete an application form on an annual basis and provide the following:
 - (i) If a senior citizen, a copy of provincial or federal government identification confirming their age;
 - (ii) If physically disabled, a note or certificate from their physician confirming their physical disability.
 - (c) The registered landowner must complete a Snowplowing/Grading Agreement in order to address liability issues prior to snow removal.
 - (d) The resident must contact the Infrastructure Services Department to schedule each snowplowing service request.
 - (e) The Hardship Program snowplowing service is in effect from October 1st of the Hardship Program application year to April 30th of the following year.
 - (f) Hardship Program snowplowing services:
 - (i) Require a substantial snowfall event to have occurred.
 - (ii) Are for residential driveways only. It does not include farmyards or fields; pathways to homes or garages; nor commercial or industrial sites.
 - (g) When a judgment is required to determine if a substantial snowfall event has occurred, the determination shall be made by the General Manager of Infrastructure Services.
- (4) Conditions of Service
- (a) It is the responsibility of the resident or landowner to clearly mark the driveway route and confirm it is free of all obstructions or hazards to ensure that the snowplowing vehicle is not in danger of being damaged or of doing damage to property obscured by the snow.
 - (b) Driveway snowplowing services will only occur after main roads and school bus routes are cleared.
 - (c) The Snowplowing/Grading Agreement must be executed by the registered landowner – whether he/she is the resident or not – prior to service provision.
 - (d) The General Manager of Infrastructure Services or designate shall decide the most appropriate vehicles and tools required to complete the snow clearing service.
 - (e) The municipality shall have the right to refuse to snowplow any driveway that, in the opinion of the grader operator, will be hazardous or difficult to snowplow.

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Policy Review

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Related Documentation: (plans, bylaws, policies, procedures, etc.)	Form: Hardship Program Application Form Agreement: Snowplowing/Grading Agreement Snowplowing of Driveways Program Description Bylaw: Master Rates Bylaw
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