

M.D. Recreational Facilities Policy

3B.003

Section: 3.0 Planning and Community Services
- B. Parks and Recreational Services

Authority: General Manager of Planning and Community Services

Statement

The Municipal District of Bonnyville (M.D.) considers its recreational facilities to be valuable assets and shall ensure the regulation and governance of the costs and fees for use. Further, the municipality shall establish an inspection and maintenance schedule for recreational facilities.

Purpose

To ensure the correct application of deposits and fees and to assist in providing safe recreational facilities that are accessed by the public.

Definitions

For the purposes of the policy:

- (1) "Recreational Facilities" means the parks, ball diamonds, picnic tables, playgrounds, trails, ice rinks, boat launches and boat docks that are owned by the M.D. as well as the Kinosoo Ridge Snow Resort;
- (2) "Senior" means a person who is 65 years of age or older.

Procedure

Rate amounts related to recreational facilities are as outlined in *Attachment A* and *Attachment B*. All reservations are on a 'first come, first serve' basis. Any promotional rates offered for recreational facilities must be approved by Council. Council will review the attached price schedules once per year by June 30 for the following year's fees, and for Kinosoo Ridge Snow Resort, the upcoming ski season fees.

Inspection and maintenance schedules for certain park areas will be implemented by the municipality's associated department subject to budgetary constraints and manpower/equipment availability.

- (1) Campground Fees
 - (a) If cancellation occurs prior to 72 hours of the intended reservation the full amount will be refunded minus one night. If cancellation occurs less than 72 hours the full amount will be withheld.
 - (b) All reservations are to be paid for in advance at the time of booking.
 - (c) A \$5.00 administration fee will be charged on all M.D. Campground reservations.
- (2) Ball Diamonds – Deposits and Fees

All tournaments booked at an M.D. ball diamond shall require a damage deposit in the amount of \$500.00. The municipality will subtract from the deposit for the following expenses resulting from the tournament:

 - (a) \$25.00 dollars per hour for each staff member to clean up debris.
 - (b) Cost of supplies to repair any damages and labor to diamonds or other amenities.

(3) Picnic Tables – Deposits and Fees

A damage deposit charge shall be applied on all picnic table rentals. Non-profit organizations will have a damage deposit maximum capped rate (see *Attachment A*). The municipality requires 24 hours notice for drop off or pick up of picnic tables.

(4) Recreational Facilities – Inspections and Maintenance

(a) All inspections shall be:

- (i) documented and retained on file;
- (ii) signed and dated by a qualified Inspector (when applicable).

(b) Original inspections will be completed either in ink or web base software using the attached Inspection Checklists, dated and signed by the inspector, and shall be submitted to the Director of Parks, Recreation and Culture within seven (7) days of the inspection.

(c) All required follow-up repairs and/or maintenance will be noted under “Action Required” on the inspection form and will be the responsibility of the Parks Manager.

- (i) Any hazards on a playground inspection listed as A1 (immediate danger to life) will be resolved immediately.

(d) Safety hazards deemed critical by the Manager of Parks, Recreation and Culture shall be completed as soon as is reasonably possible. Areas or equipment with identified safety hazards shall be closed until proper repairs are carried out.

(e) Weekly inspections will be completed on ball diamonds and trails subject to budgetary constraints and manpower/equipment availability. Monthly inspections will be completed on campgrounds and playgrounds subject to budgetary constraints and manpower/equipment availability.

(f) Inspections will be reviewed by the Director of Parks, Recreation and Culture and/or the Parks Manager to attempt to identify any trends or areas of concern.

(g) An annual report will be prepared detailing results of the inspection program.

(h) Inspectors will be persons trained to complete this task and may include volunteers.

(i) Inspections and maintenance for the Kinosoo Ridge Snow Resort ski lifts is regulated by the Alberta Safety Codes Council and its Z98 code. All ski lifts will undergo annual inspections by an AEDARSA Safety Codes Officer to meet both the Manufacturer’s requirements and the Z98 code.

(5) Unplayable Fields

(a) M.D. ball diamonds will be considered unplayable if the following conditions exist:

- (i) ponding of water on the surface of ball diamonds;
- (ii) water sponging up around your feet when walking on the diamonds;
- (iii) weather conditions such as lightning and thunderstorms.

If any of these conditions occur, the ball diamonds will be considered unplayable and the practice and/or game are to be rescheduled. While the M.D. will use the above conditions to close fields, the M.D. continues to have exclusive rights to cancel any games due to any reason deemed acceptable by the M.D.

- (b) If a user arrives at a field and the above conditions exist or if these conditions develop during the course of a game, they are asked not to play on the diamond. Factors must be considered including the safety of the participants, the possibility of liability through incident or injury and the expense of diamond repair and maintenance.

If a user ignores the unplayable conditions:

- (i) The user will be required to pay for all damages to the ball diamond arising from abuse to the facility;
- (ii) The user will be held liable and responsible for incidents or injuries incurred because of unsafe conditions; and
- (iii) The user will have their right to play on the M.D. diamonds suspended or revoked for any future use.

When severe or threatening weather is imminent, users shall immediately move to a safe location- away from metal structures, tall structures and out of the open field.

(6) Playground Installations

- (a) A certified playground inspector will review the blue print and installation instructions prior to purchase to ensure CAN/CSAZ614-07 standards are being followed.
- (b) All play structures must be installed according to manufacturers design instructions and have a certified playground inspector on site during periods of playground installation.
- (c) Protective surfacing choice and retaining wall dimensions must be reviewed and approved by a certified playground inspector prior to installation.
- (d) Protective surfacing and retaining wall must be properly installed before playground's first use.
- (e) A "Playground Equipment Compliance Inspection and Inventory Report" must be completed prior to playground's first use.
- (f) The M.D. will only be responsible for future maintenance, signage, and inspection of playgrounds on Municipal Reserve's and campgrounds.

(7) Kinosoo Ridge Snow Resort

- (a) Kinosoo Ridge Snow Resort will be closed to the public if temperatures are at or below -32 degrees Celsius ambient temperature and/or wind chill.
- (b) Alcohol will be allowed only within designated areas of Kinosoo Ridge Snow Resort.
- (c) The M.D. reserves the right to refuse an individual service or revoke their lift ticket privileges after the point of sale without refund. These rights may be initiated for, but are not limited to, individuals who illustrate intoxication/ impairment, abusive conduct towards staff or other patrons, unsafe conduct, or who refuse to follow facility rules as they are presented upon registration and upon entering the facility.
- (d) Season Pass refunds not related to section 7(g) are considered for situations involving serious injury, major medical condition, or relocation only. In the case of a medical condition or serious injury, a doctor's note or verification will be required.

In the case of a relocation, a letter from the employer outlining the transfer and employment location will be required. The prorated scale in section 7(e) will be used to determine the refunded amount.

- (e) Should Kinosoo Ridge be closed temporarily for up to 14 consecutive days, no refunds for season passes will be offered. If the Ski area is closed for more than 14 days, a prorated refund will be offered as outlined below. The quarterly division of the ski season will be based on the actual season opening date and an estimated season closing date of March 31st each year.
 - (i) Prior to opening 100 percent
 - (ii) First quarter 75 percent
 - (iii) Second quarter 50 percent
 - (iv) Third quarter 25 percent
 - (v) Fourth quarter No Refund
- (f) Lessons refunds are only considered for situations involving serious injury or major medical conditions. A doctor's note or verification will be required. Lessons postponed due to the Kinosoo Ridge Cold Weather Policy will be rescheduled. If the participant is unable to attend alternate dates a refund will be offered.
- (g) Lift tickets and daily rentals are non-refundable. If Kinosoo Ridge is closed, a rain cheque will be offered in the form of a voucher.

Review Period

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Previous Policy Number: (prior to July 24, 2019)	70.74.04
Related Documentation: (plans, bylaws, policies, procedures, etc.)	Attachment A: Deposits and Fees Attachment B: Kinosoo Fees

M.D. Campgrounds, Ball Diamonds, Picnic Tables – Deposits and Fees

Amended by Council October 28, 2020 Resolution No. 20.592

Campgrounds	* Deposits: Same amount as camping rate per night Group deposits = \$100.00 *Firewood = \$12.00 per wheel barrow load where available	Rate
Chicken Hill	Power (all stalls) – per night	\$ 30.00
Cold Lake	Power – per night	\$ 30.00
	Tent – per night	\$ 25.00
Crane Lake: East	Power (all stalls) – per night	\$ 30.00
Crane Lake: West	Power – per night	\$ 30.00
	Un-serviced – per night	\$ 25.00
Ethel Lake	Un-serviced – per night	\$ 25.00
Minnie Lake	Power (all stalls) – per night	\$ 30.00
Muriel Lake	Power – per night	\$ 30.00
	Un-serviced – per night	\$ 25.00
	Group – per night	\$ 180.00
	Lookout – per use	\$ 100.00
	Power – per month	\$ 450.00
	Un-serviced – per month	\$ 375.00
Pelican Point	Un-serviced – per night	\$ 25.00
	Group – per night	\$ 100.00
Vezeau Beach	Power Only – per night	\$ 30.00
	Full Service – per night	\$ 45.00
	Full Service – per season	\$ 4,700.00
Wolf Lake	Un-serviced – per night	\$ 25.00
NOTE ¹ : There will a \$5.00 administration fee, per registration, charged on all M.D. Campgrounds.		
NOTE ² : Full-time permanent M.D. staff and Council receive a 50% discount on all campground rental rates.		
Ball Diamonds	Weekends include Friday nights (if Diamond is available)	Rate
** ALL **	Tournament Deposit	\$ 500.00
	1 weeknight Ball Diamond rental	\$ 50.00
Muriel Lake	Adult – Full season rental – night per week – 1 Diamond	\$ 300.00
	Youth – Full season rental – night per week – 1 Diamond	\$ 200.00
	Adult – Weekend – 1 day tournament	\$ 300.00
	Adult – Weekend – 2 day tournament	\$ 500.00
	Youth – Weekend – 1 day tournament	\$ 200.00
	Youth – Weekend – 2 day tournament	\$ 300.00
	Concession Building	\$ 50.00
	Fort Kent	Adult – Full season rental – night per week – 1 Diamond
Youth – Full season rental – night per week – 1 Diamond		\$ 150.00
Adult – Weekend – 1 day tournament		\$ 300.00
Adult – Weekend – 2 day tournament		\$ 500.00
Youth – Weekend – 1 day tournament		\$ 200.00
Youth – Weekend – 2 day tournament		\$ 300.00



M.D. Recreational Facilities Policy: ATTACHMENT A

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Picnic Tables		Rate
ALL	Day Rental	\$ 5.00
	Weekend Rental	\$ 10.00
	Deposit – max amount for non-profit organization for multiple tables	\$ 500.00
	Deposit – per table	\$ 50.00

Kinosoo Ridge Snow Resort – Fees

Amended by Council October 28, 2020: Resolution No. 20.592

Season Pass	Rates	Early Bird
Adult (ages 18-64)	\$ 309.00	\$ 265.00
Student (ages 13-17)		
Child (ages 5-12)	\$ 273.00	\$ 225.00
Mite (4 and under)	\$ 120.00	\$ 99.00
Senior (65 and over)	\$ 273.00	\$ 225.00
Family (up to 5 immediate family members)	\$ 790.00	\$ 725.00
Additional family member	\$ 180.00	\$ 180.00
Kinosoo Ridge staff (seasonal and permanent)	\$ 25.00	\$ 25.00
Full-time permanent M.D. staff/Council members and their immediate families	\$ 25.00	\$ 25.00

Lift Ticket	Full Day	Half Day	Last 2 hours
Adult (18-64)	\$ 33.00	\$ 28.50	\$ 22.00
Student (13-17)			
Child (5-12)	\$ 27.00	\$ 22.75	\$ 15.50
Mite (4 and under)	\$ 10.50	\$ 8.50	\$ 8.50
Senior (65 and over)	\$ 27.00	\$ 22.75	\$ 15.50
Family (up to 5 immediate family members)	\$ 118.00		
Additional family member	\$ 19.00		
Night - 5:00 to 8:00 p.m.	\$ 15.00		
Sit ski	\$ 20.00	\$ 20.00	\$ 20.00
Bunny Hill lift only Kritters Krib lift only	\$ 10.50	\$ 10.50	\$ 10.50
Group Rate 10+ (Per Person)	Full Day		
Adult (18-64)	\$ 28.50		
Student (13-17)			
Child (5-12)	\$ 24.00		
Mite (4 and under)	\$ 8.50		
Senior (65 and over)	\$ 24.00		

Ski Rental	Full Day	Half Day	Last 2 hours
Adult (18-64)	\$ 19.50	\$ 15.50	\$ 12.50
Student (13-17)			
Child (5-12)	\$ 17.50	\$ 14.50	\$ 12.50

Mite (4 and under)	\$ 16.50	\$ 10.50	\$ 10.50
Senior (65 and older)	\$ 17.50	\$ 14.50	\$ 12.50
Snowboard Rental	Full Day	Half Day	Last 2 Hrs
Adult (18-64)	\$ 32.50	\$ 30.50	\$ 22.50
Student (13-17)			
Child (5-12)	\$ 27.00	\$ 25.00	\$ 17.50
Mite (4 and under)	\$ 16.50	\$ 10.50	\$ 10.50
Senior (65 and older)	\$ 27.00	\$ 25.00	\$ 17.50
Season Ski/Snowboard Rental	Rates		
Adult (18-64)	\$ 175.00		
Student (13-17)			
Child (5-12)	\$ 110.00		
Senior (65 and older)	\$ 110.00		
Family (up to 5 immediate family members)	\$ 438.00		
Individual Rentals	Rates		
Snowboard Boots	\$ 22.00		
Ski Boots	\$ 11.00		
Skis	\$ 11.00		
Poles	\$ 7.50		
Harness	\$ 11.00		
Helmets	Not available in 2020/21 season		

School Rate	Full Day
Student lift ticket	\$ 17.00
Student ski/snowboard equipment rental	\$ 17.00
Student lift ticket and ski/snowboard equipment rental	\$ 25.00
Parent supervisor lift ticket	\$ 28.50
Parent supervisor ski/snowboard equipment rental	\$ 17.00
Parent supervisor lift ticket and ski/snowboard equipment rental	\$ 44.00
Tube Park	\$ 15.00
Lunch Program	\$ 10.50

Lessons	Rates per person
Private (Age 5 and over)	\$ 54.00
Season pass holder private	\$ 47.00
Group of 2 or more (Age 5 and over)	\$ 42.50
Private Mite (4 and under) – up to 1 hour	\$ 35.00

Lesson Programs	Equipment Rental, Lesson and Area Pass	Lesson and Area Pass	Lesson and Equipment Rental only	Lesson only
Ski Ages 4-5 (1 hour session)	\$ 52.50			
Ski Ages 6-8 (2 hour session)	\$ 113.00			
Ski Ages 8-12 (2 hour session)	\$ 122.25	\$ 107.75	\$ 99.50	\$ 85.00
Snowboard Ages 8-12 (2 hour session)	\$ 138.25	\$ 107.75	\$ 115.50	\$ 85.00
Freestyle Snowboard Ages 8-14 (3 hour session)	\$ 156.00			
NOTE: Lesson Programs are held on specific dates and times. Please visit the Kinosoo Ridge website annually for the posted schedule (posted by November 1).				

Tech Shop	Regular Rate
Ski Adjustment	\$ 11.00
Snowboard Adjustment	\$ 11.00
L Strap	\$ 6.00
Toe Strap	\$ 10.00
Wax Ski	\$ 15.00
Wax Board	\$ 15.00
Edge Sharpen	\$ 15.00
Major Tune	\$ 37.00
Sharpen and Wax	\$ 25.00

Tube Park (2 hour block)	Regular Rate	Season Pass Holder Rate
Individual	\$ 19.00	\$15.00
Family of 5 (immediate family members only)	\$ 79.00	\$45.00
Additional family member	\$ 10.00	\$ 10.00
Ages 2-4	\$ 5.00	\$ 5.00
Group of 10 or more	\$15.00 each	\$15.00 each
Private Bookings (2 hours) under 50 people	\$ 800.00	N/A
Private Bookings (4 hours) over 50 people	\$1,000.00	N/A

The M.D. of Bonnyville reserves the right to make changes to programs or pricing without notification.

NOTE: Prices do not include GST