

# INFORMATION AND NOTICES



## PUBLIC NOTICE

Date of Notice: November 23, 2021

THE FOLLOWING DEVELOPMENT PERMIT SHALL BE APPROVED:

Permit Number	Development	Legal Address Plan/Block/Lot
2021-D-235	Basement Development	Part of SE 3-63-7 W4M 47204 Twp Rd 630

Any questions or concerns regarding the above permit can be referred to the Planning and Development Department at the M.D. of Bonnyville No. 87.

**Lisa Follitt**  
Manager of Planning & Development

## 2022 BUDGET PUBLIC INFORMATION SESSIONS

M.D. residents are invited to learn more about the draft 2022 Budget during four public information sessions:

- Saturday, November 27 – Ardmore Community Hall from 10 a.m. to noon
- Saturday, November 27 – Cherry Grove Community Hall from 2 to 4 p.m.
- Monday, November 29 – Willow Prairie Hall, La Corey from 6 to 8 p.m.
- Tuesday, November 30 – RCMP Hall, Glendon from 6 to 8 p.m.

These information sessions will be held in accordance with current Alberta Health Services COVID-19 regulations. Masks will be mandatory.



## LEAD COOK/CHEF



The Municipal District of Bonnyville No. 87 invites applications for the full-time position of **Lead Cook/Chef**. This position is responsible for ensuring that the highest of food safety standards and practices are being achieved while delivering exceptional food.

### Duties & Responsibilities:

- Set up workstations and prepare required ingredients for customer food selections
- Maintain food portion control and monitor waste
- Assist with weekly inventory and ordering
- Collaborate with the Food & Beverage Coordinator to develop seasonal menus
- Control, monitor and correctly manage food temperatures
- Operate, clean, and maintain all kitchen equipment
- Maintain a clean and safe work environment, meeting high standards of cleanliness
- Deliver the highest of food safety and hygiene standards
- Follow and strictly abide by all regulatory and best practices for food handling and service

### Qualifications:

- Two or more years restaurant experience preferred
- Red Seal Chef will be considered an asset
- Proven working knowledge of food preparation, cooking, and presentation
- Courses related to safe food handling, first aid and workplace hazardous materials would be considered assets
- Strong organizational, interpersonal, and motivational skills
- Ability to work with minimal supervision or in a team environment
- Excellent customer service skills
- Provide a criminal record and vulnerable sector check
- Must have a flexible schedule with the availability to work weekends, evenings, and holidays

Please visit <http://www.md.bonnyville.ab.ca/jobs.aspx> for a full job description.

All interested applicants are invited to submit their resume, in confidence to:

**Municipal District of Bonnyville No. 87**  
Attn: Human Resources  
Postal Bag 1010 Bonnyville, Alberta T9N 2J7  
Fax: (780) 826-4524 • Email: [hr@md.bonnyville.ab.ca](mailto:hr@md.bonnyville.ab.ca)  
Closing Date: Open until suitable candidate is found



## MANAGER OF TRANSPORTATION

### Function:

The Manager of Transportation is responsible to plan, coordinate, and manage all operation and maintenance activities for the municipality's Transportation and Utilities Department. This role includes, but is not limited to, capital planning and delivery of capital projects involving roads, bridges, and surface drainage.

### Duties & Responsibilities:

- Manage and supervise the work of the Transportation staff and discuss priorities and schedules with the General Manager of Infrastructure Services.
- Provide positive leadership and guidance to Transportation staff.
- Prepare and update inventory and condition information on the municipality's road infrastructure.
- Manage the maintenance and repair of all municipal roadways, roadside areas, and related drainage work and installation in accordance with required service levels and priorities.
- Review approved roadways operating and maintenance programs with subordinate supervisors and establish specific goals and objectives.
- Establish an outline of roadway dust control programs and priority guidelines for municipal road system.
- Manage and supervise the operations and capital works of the Bonnyville Regional Airport.
- Develop and implement a brushing program to address roadside safety.
- Manage a program for the assembly and maintenance of required signage and safety devices.
- Determine the requirement for gravel crushing and manage gravelling program.
- Assist in developing a capital plan and the delivery and management of capital projects with the assistance of contractors and engineering consultants.
- Assist in developing and implementing the Asset Management Plan.
- Prepare preliminary cost estimates for potential or desirable future works to facilitate consideration for approval and prioritization.
- Schedule and coordinate the preparation of tender documentation, receipt of tenders, and the recommendation of a contractor for road improvement.
- Schedule and arrange for preliminary survey designs, engineering, construction activities, and necessary land acquisitions to facilitate timely implementation of an approved road program.
- Manage and coordinate engineering, design, and construction activities required for the development or improvement of municipal roadways.

### Qualifications:

- University or Technical/Community College graduate or equivalent in business administration, commerce, engineering, planning and development, or other related fields.
- Post-Secondary education in civil engineering, transportation and utilities management, human resource management, and leadership is preferred.
- Minimum of five (5) years of progressively more responsible experience in a municipal environment.
- Excellent interpersonal skills with demonstrated leadership ability.
- Excellent communication skills, both verbal and written.

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## VOLUNTEERS NEEDED HAVE A SAY IN MUNICIPAL DEVELOPMENT

The Municipal District of Bonnyville is seeking volunteers to fill an open position for a Member at Large for the M.D. Subdivision Development and Appeal Board (SDAB) for a four-year term to expire October 2025. The SDAB hears appeals from municipal subdivision and development authorities and passes down decisions on land use within the M.D.

Eligible applicants must be over the age of 18 years and be a resident of the M.D. If you are interested in contributing to goals of orderly, beneficial, and economic development please provide a brief summary of your interest to:

Email: [sseverin@md.bonnyville.ab.ca](mailto:sseverin@md.bonnyville.ab.ca)  
Attn: Stephanie Severin  
Legislative Services Coordinator

Submission deadline is December 20, 2021.