

## BYLAW NO. 1300

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF BONNYVILLE NO. 87, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ORDERLY NUMBERING OF BUILDINGS AND UNITS AND SUB-UNITS WITHIN BUILDINGS PLACED THEREON IN THE M. D. OF BONNYVILLE NO. 87 (MUNICIPAL ADDRESSING SYSTEM BYLAW)

**WHEREAS**, Council may, pursuant to Section 7 of the Municipal Government Act Revised Statutes of Alberta, 2000, as amended, pass a bylaw respecting the safety, health and welfare of people and the protection of people and property; and

**WHEREAS**, it is deemed desirable to put into effect a municipal address system which can be utilized by emergency service providers; and

**WHEREAS**, a municipal address system may be utilized for other purposes such as providing directions for friends or used by Canada Post; and

**WHEREAS**, a municipal addressing system operates very well with the Enhanced 911 system;

**NOW THEREFORE**, the Council of the Municipal District of Bonnyville No. 87, in the Province of Alberta, duly assembled, enacts as follows:

1. In this bylaw:
  - (a) "Bylaw Enforcement Officer" means a Bylaw Enforcement Officer of the Municipal District of Bonnyville No. 87;
  - (b) "Development Officer" means the person appointed as a Development Officer pursuant to the Municipal District of Bonnyville No. 87 Land Use Bylaw, as amended;
  - (c) "Director of Operations" means the person appointed as such from time to time by the Municipal District of Bonnyville No. 87 to direct work of the Public Works Department;
  - (d) "dwelling group" means a group of two or more detached single family dwellings, semi-detached dwellings, duplex dwellings, apartment houses, terraced or row dwellings occupying the same site, which are commonly owned and have a yard or court in common, but does not include a motel;
  - (e) "highway" means any thoroughfare, street, road, avenue, parkway, driveway or square, whether publicly or privately owned, any part of which the public is ordinarily entitled to or permitted to use for the passage or parking of vehicles, but does not include a lane;
  - (f) "internal number system" means a system of assigning numbers as part of an address to identify the location of units and sub-units within structures, developments or dwelling groups;
  - (g) "lane" means a public thoroughfare not exceeding nine (9) metres in width which provides a secondary means of access to a lot or site;
  - (h) "Municipal District" means the M.D. of Bonnyville No. 87;

- (i) “mobile unit” means
    - (i) a vacation trailer or house trailer or relocatable trailer, or
    - (ii) a structure whether ordinarily equipped with wheels or not, that is constructed or manufactured to be moved from one point to another by being towed or carried and to provide living accommodation for or other use by one or more persons;
  - (j) “owner” means
    - (i) in case of land, any person who is registered under the Land Titles Act, R.S.A. 1980, Chapter L-5, as amended, as the owner of land, or
    - (ii) in the case of property other than land, any person who is in lawful possession thereof;
  - (k) “parcel of land” means
    - (i) any unsubdivided block or any lot, or any part of such a block or lot, in any area of land of which a plan or subdivision is registered in a land titles office,
    - (ii) in the case where a building affixed to the land that would without special mention be transferred by a transfer of land has been erected on two (2) or more lots or parts thereof, all those lots,
    - (iii) if there is no such plan of subdivision a quarter (1/4) section of land according to the system or surveys under the Surveys Act, R.S.A. 1980, Chapter S-29.1, as amended, or any other area the description of which has been approved by the property land titles office, or
    - (iv) all the land forming part of any railway, irrigation or drainage right of way;
  - (l) “proper number in rural areas” means
    - (i) in country residential subdivisions, the assigned address number, or
    - (ii) where the property is accessed directly from a township/range road, the address number and frontage road name and number;
  - (m) “proper number in urban areas” means
    - (i) where street names are posted at the street intersections, the assigned address number,
    - (ii) where street numbers are posted at the street intersections, the assigned address number;
  - (n) “structure” means a house, building or mobile unit that may be built or placed on land;
  - (o) “Violation Ticket” means a ticket as defined in Section 1(k) of the Summary Convictions Act, Violation Ticket Regulation 193/82, as amended.
2. All parcels of land in the Municipal District fronting upon a highway, which are occupied by a structure, must be assigned an address by the Municipal District.

3. Parcels of land in the Municipal District that may be assigned an address by the Municipal District, will be assigned an address corresponding to the highway upon which the structure's main entrance fronts or will front, or to the location of the main access to the parcel.
4. Every person who obtains a development permit from the Development Officer to permit the construction of a commercial, residential or industrial development shall be responsible for the erection of the address within 3 months of the development in accordance with this bylaw.
5. Every person who before the passing of this bylaw is the owner of a parcel of land to which a structure is affixed shall be required to comply with the addressing requirements of this bylaw within twelve (12) months after the passage of this bylaw.
6. Every person who obtains a development permit from the Development Officer to permit the construction of commercial, residential or industrial developments, where more than one structure is involved and a shared internal highway system is utilized, shall be responsible for the construction, erection and maintenance of directional signs to a standard acceptable to the Municipal District indicating the location of units therein.
7. Where an internal numbering system is required as part of an address herein, the owner shall assign internal numbering in a manner acceptable to the Municipal District
8. In assigning internal numbers the owner shall adhere to the following schedule to the extent it is applicable:
  - (a) basement units – numbered B1 to B99
  - (b) first floor units – numbered 100 to 199
  - (c) succeeding floor units – numbered in accordance with 8 (b) herein, except that the first number or numbers for each unit will be the respective floor number.
  - (d) internal numbers shall be assigned in a clockwise manner commencing from the entrance to the structure or respective floor.
9. The proper number in urban areas allotted pursuant to this bylaw, shall be affixed in a conspicuous place no higher than the first story of a dwelling or at an equivalent height in the case of other structures.
10. The proper number in rural areas allotted pursuant to this bylaw shall be affixed in a conspicuous place visible from the highway frontage.
11. Each address letter or number shall be a minimum size of 100 mm (4 inches) in height.
12. Nothing in this bylaw shall be construed so as to prevent any owners or occupier of any structure required by this bylaw to be numbered, from affixing numbers of such size or type as the owner or occupier prefers, provided that such numbers meet the requirements set out in Sections 10, 11 and 12 of this bylaw.
13. No owner or occupier of a structure bearing a number shall continue to use the said number if notified in writing by the Municipal District that such structure is not numbered in accordance with this bylaw.

- 14. Written notice pursuant to Section 13 of this bylaw shall be served upon the owner or occupier and shall require alteration of the wrong number to a correct number designated by the Municipal District within 30 days of the date of the notice.
- 15. Any person who, in any way, contravenes or causes, suffers or permits a contravention of any provision of this bylaw is guilty of an offence and is liable on summary conviction to a minimum fine of twenty-five dollars, exclusive of costs.
- 16. Where a contravention of this bylaw is of a continuing nature, the offender is liable on summary conviction to a minimum fine of one hundred (\$100.00) dollars per day, exclusive of costs, for each day that the contravention continues or in default of payment is liable to imprisonment for a term of not less than three (3) days.
- 17. A Bylaw Enforcement Officer may issue a Violation Ticket to any person who contravenes any provision of this bylaw.
- 18. This bylaw shall come into force and effect on the final day of passing thereof.

READ A FIRST TIME IN COUNCIL THIS 13<sup>th</sup> DAY OF NOVEMBER, 2003.

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REEVE

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MUNICIPAL MANAGER

READ A SECOND TIME IN COUNCIL THIS 8<sup>th</sup> DAY OF JANUARY , 2004.

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REEVE

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MUNICIPAL MANAGER

READ A THIRD TIME IN COUNCIL THIS 8<sup>TH</sup> DAY OF JANUARY , 2004.

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REEVE

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MUNICIPAL MANAGER